

**Speech-Language Pathology and Audiology Board**

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**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY BOARD
Marina Beach Hotel "Marriott"
4100 Admiralty Way
Marina Del Rey, CA 90292
January 16, 2003
CONTINUING PROFESSIONAL DEVELOPMENT COMMITTEE
MEETING MINUTES**

Committee Members Present

Alison Grimes, AuD, Ad Hoc Chairperson
Vivian Shannon, M.A.
Bruce Gerratt, Ph.D.

Staff Present

Annemarie Del Mugnaio, Executive Officer
Candace Raney, Staff Analyst
Lori Newman, Staff Analyst
George Ritter, Staff Counsel

Board Members Present

Sherry Washington, M.A.
Marcia Raggio, Ph.D.
James Till, Ph.D.
Rebecca Binge, M.A.

I. Call to Order

Ms. Grimes called the meeting to order at 2:45 p.m. and appointed herself as ad hoc chairperson.

II. Introductions

Those present introduced themselves.

III. Discussion of Continuing Professional Development (CPD) Program Components and Review Standards

A. Approvals of CPD Providers –Vs- CPD Courses

Ms. Del Mugnaio explained that at the last board meeting, the Board reviewed information submitted by a continuing professional development (CPD) provider offering both audiology and hearing aid dispenser courses. There were discrepancies in the material offered by the provider and course credit given for audiology. The committee voted to recommend to the Board that the course be approved for CPD credit. However, the review prompted a discussion regarding the Board's approval process for CPD providers and courses.

Ms. Del Mugnaio explained that the Board has options for amending the current process of review which is approval of CPD providers only. She stated that one option would be to approve both the provider and the courses offered by that provider. Another option is to develop standards or guidelines that would be drafted by professional members of the Board to assist staff in the review of CPD courses.

Ms. Del Mugnaio stated that notice of this meeting was sent to all of the Board's current CPD providers inviting them to attend and provide input regarding this matter. However, the Board did not receive any comments nor was there anyone present to provide comments.

Ms. Del Mugnaio explained that staff contacted other boards within the Department of Consumer Affairs to obtain information regarding each board's process for review and approval of CPD providers and/or courses. She stated that there is a wide range of procedures used by the various boards for administration of the CPD programs. She stated that the most common procedure among healing arts boards was a process by which approval is granted for the provider and for the courses they offer. The provider must provide course material to the board for review 45 days prior to offering the course for credit. If the course is offered within that 45 days, the course will not be applicable for CPD credit. She stated that there are also a few boards that rely solely on their professional state and national associations for accreditation of CPD providers. For example, Psychology and Medical Board use this process. She explained that the Optometry Board uses a process by which CPD hours are broken down by category and a certain number of hours are required to be completed in each of the categories to qualify for license renewal. Podiatric Medicine utilizes a similar process. She explained that the Board of Registered Nursing uses a process similar to that currently in place with this Board as it approves providers but not specific courses. However, the Board of Registered Nursing does specify the practice areas in which the hours must be obtained.

Ms. Del Mugnaio also explained that the Board's requirement of 24 hours of CPD within the two-year renewal cycle is minimal in comparison to the other healing arts boards.

Ms. Del Mugnaio reminded the Board that changing the Board's CPD process would require a legislative amendment.

The Committee expressed an interest in revising the procedure of the Board to also review and approve courses. However, it recognized that accomplishing this task would be difficult with the limited staffing resources.

B. Practice Specific Requirements for Applicable CPD Courses

Ms. Del Mugnaio stated that development of reference materials should focus on those courses that are more general in nature using the Board's current regulations as guidelines.

Ms. Grimes stated that it is very important for professionals to obtain CPD throughout various practice areas.

Ms. Del Mugnaio reiterated to the Committee that the Board will begin its CPD audit program this year. It is anticipated that this audit program will provide the Board with a great deal of information regarding where and how licensees are obtaining the required CPD.

M/S/C: Gerratt/Shannon

The committee voted to recommend to the Board that the charge of developing reference materials for use by Board staff in the review of CPD courses be delegated to the Audiology Practice Committee and the Speech-Language Pathology Practice Committee respectively and to request that staff provide examples of questionable courses for review by the respective committees.

There being no further discussion, Chairperson Grimes adjourned the meeting at 4:00 p.m.

Annemarie Del Mugnaio, Executive Officer